

**Essex Property Centre
716 Southchurch Road
Southend on Sea
Essex
SS1 2PS**

Application Form for Assured Shorthold Tenancy

Property Address:	
Total Monthly Rent: £	Deposit: £
Tenancy Term:	Months:

First Applicants Details

Title:	Full Name:			
Date of Birth:				
Current Address:				
Previous Address:				
Tel	Home:-			
Mobile:-				
Please circle applicable current situation:-				
Owner	Council Tenant	Private Tenant	With Parents	Other
Reason for Departure:-				
Have you any current, historic or pending adverse credit?:- No				
If Yes, Please supply details:-				
<u>Referencing</u> <u>PLEASE NOTE, IF YOU SUPPLY AN EMAIL ADDRESS YOUR REFERENCES MAY BE PROCESSED SOONER.</u>				
Character reference:-				
Name:-				
Address (including postcode)				
Telephone:- Mobile:	Landline			
Email Address:-				
Employment Reference:-				
Name of Line Manager:-				
Address (including postcode)				
Telephone:- Mobile:	Landline:			
Email Address:-				
Previous Landlords Reference:-				
Name:-				
Address:- (including postcode):-				
Telephone:-Mobile:	Landline:			
Email Address:-				
Length of Time at Address:-				

Housing Benefit

Please note that if you are claiming Local Housing Allowance/Housing Benefit, you must supply us with details of a home owning or working Guarantor. They will be asked to supply a copy of their bank statement and/or last two months wage slips.

Guarantor Details:-

Name:-

Address (including postcode):-

Telephone Number:-

Email Address:-

Second Applicants Details

Title:	Full Name:
Date of Birth:	
Current Address:	
Tel Mobile:-	Home:-
Please circle applicable current situation:- Owner Council Tenant Private Tenant With Parents Other	
Reason for Departure:-	
Have you any current, historic or pending adverse credit?:- No If Yes, Please supply details:-	
<u>Referencing:-</u> <u>PLEASE NOTE, IF YOU SUPPLY AN EMAIL ADDRESS YOUR REFERENCES MAY BE PROCESSED SOONER.</u>	
Character reference:-	
Name:-	
Address (including postcode):-	
Telephone:- Mobile:	Landline:
Email Address:-	
Employment Reference:-	
Name of Line Manager:-	
Address (including postcode):-	
Telephone:- Mobile:	Landline:
Email Address:-	
Previous Landlords Reference:-	
Name:-	
Address (including postcode):-	
Telephone:- Mobile:	Landline:
Email Address:	
Length of Time at Address:-	

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Guarantor Details:-

Name:-

Address (including postcode):-

Telephone Number:-

Email Address:-

Additional Information

Do you have any pets?: If yes, please give details:-

Smokers/Non Smokers:-

Number of Children:-

Number of People Residing in the property over the age of 18:

PLEASE NOTE

On the day of signing your Tenancy Agreement the monies payable will be one months rent and one months deposit in cash or bankers draft.

If you are paying by Cheque, please ensure the cheque is given to us 7 days prior to your moving in date.

We will also require proof of identification for example a copy of your passport or Driving Licence and a copy of a utility bill.

DECLARATION

I confirm that the supplied information is to the best of my knowledge and belief, true and may be verified. I understand that should the information provided by me on this form prove to be untrue, it is grounds for termination of the tenancy as described in Ground 17 of the Housing Act 1996. DATA PROTECTION ACT: information provided by you on this form may be verified and held by Essex Property Centre in its records. I confirm that the progress of this application may be made available to agents, landlords and co-applicants. Essex Property Centre may search the file of a credit reference agency. Any information obtained by Essex Property Centre may be passed onto Agents and Landlords.

First Applicants Name: -

Applicants Signature:-

Second Applicants Name: -

Applicants Signature:-

Date:-